Call to Order:
The Board Meeting was called to order by President M. Diedrich at 6:45 p.m.
Trustees present: L. Dohrn, C. Pitzen, K. Liston, S. Reitz, M. Diedrich, M. Hascup
Absentee: J. Stockwell
Director B. Ryan was present.

Presentation of Annual Audit by Lauterbach and Amen:
Board Trustees reviewed the following presentation with a representative of Lauterbach and Amen.

- Annual Financial Report:
  - Auditor’s Report
  - Management Discussion & Analysis
  - Statement of Financials
  - Statement of Revenues & Expenditures
  - Notes to the Financial Statement
  - General Fund

- Management Letter:
  - Current Recommendations GASB Statement 100 & 101
  - Prior. Recommendations GASB 96 – IT (Subscription Based)

Public Comments:
None.

Approval of Minutes:
Motion was made by M. Hascup and seconded by L. Dohrn to approve the amended meeting minutes of November 14, 2023.
Ayes: C. Pitzen, K. Liston, S. Reitz, M. Hascup, L. Dohrn, M. Diedrich
Abstain: Due to need of Quorum all absent last meeting could not be abstained.
Motion passed.

Financials:
Trustees reviewed Bank Transfers, Credit Card Statements and Illinois Funds Statement.

Approval of Bills:
Motion was made by S. Reitz and seconded by K. Liston to approve as amended the payment of bills in the amount $51,669.17 for December, 2023 and $78,085.14 for January 9, 2024.
Ayes: C. Pitzen, K. Liston, S. Reitz, M. Hascup, L. Dohrn, M. Diedrich
Motion passed.

Treasurer’s Financial Report:
Trustees reviewed the FY Year 2023-2024 November 30, 2023 and December 31, 2023 Financial reports.

Committee Reports:
None

Correspondence:

Unfinished Business:
None

New Business:
1. Approve Revised Amended Investment Policy to Allow Library Director’s Discretion in Transferring Funds to/from Illinois Funds: A motion was made by C. Pitzen and seconded by L. Dohrn to approve the Revised Amended Investment Policy to allow the Library Director to transfer funds to/from the Illinois Funds per the Johnsburg Library Director’s discretion. Ayes: C. Pitzen, K. Liston, S. Reitz, M. Hascup, L. Dohrn, M. Diedrich Motion passed.

Director’s Report:

1. Programming Presented in November and December:
   - Book Subscription Bags
   - Little Minis
   - Storytime
   - Big Messy Art
   - Nintendo Switch Open Play
   - Take and Make Crafts (kids)
   - Mindful Readers
   - Quilt Club
   - Common Threads
   - Photo Club
   - Adult Book Club
   - Gentle Morning Yoga
   - Monday Movie Matinees
   - Musical Instruments Petting Zoo (J)
   - Nocturnal Animal Puppet Show (J)
   - Elf on a Shelf (J)
   - Fizzy Ice Painting (J)
   - Tree Painting Craft (J)
   - Beeswax Candles (YA)
   - Felt Flower Wreath Craft (YA/A)
   - Illinois Libraries Presents Lori Gottlieb
   - Illinois Libraries Presents Chef Maya-Camille Broussard
   - Illinois Libraries Presents The Nutcracker
   - Thanksgiving Bingo (F)
   - Astronomy Binocular Certification (A)
   - Macrame Ornaments (YA/A)
   - Cozy Coloring Night (A)
   - Blood Drive in Partnership with Representative Tom Weber

2. Staff Meetings, Trainings and Continuing Education
   - Beth attended the Administrative Council Meetings at the DeKalb Public Library on November 3rd and at the LaSalle Public Library on December 1st.
   - Beth attended the McHenry County Director’s Meeting on November 10th at the Fox River Grove Public Library.
   - Beth attended the PrairieCat Finance Meeting at the DeKalb Public Library on December 21st.
• Devin attended the Illinois State Library’s informational presentation on applying for library construction and remodeling grants on December 8th.
• Julie Schoen attended the County Youth Services Meeting on December 10th.

3. Building Issues
• Plumbing: we had Blanton come out to replace the seals on all of the toilets the week between Christmas and New Year’s. There was a bigger issue with the staff toilet requiring them to shut off the water and drain all the pipes in order to repair it. We closed the afternoon of the Friday before New Year’s for this work to be done and....the plumber called in sick at the last minute. He wound up coming a few days later at 6 a.m. so that we did not have to close the building again. However, we still need to replace some pipes as none of the toilets are really flushing properly. We are waiting for parts to arrive and then will schedule the final (hopefully!) repairs.
• Light for back parking lot: It’s too dark in the back lot. I stayed late one night and realized this and 2 days later when a staff member left at 8 p.m. there was a coyote standing next to her car. We need a light back there so that staff does not fall or get eaten by wild animals. Kurt is working on obtaining bids for this project.

4. New Telescope
• We were gifted a beautiful, brand new telescope from the Astronomical Society of Lake County. Patrons will be required to complete a certification course on how to properly use it before being allowed to check it out. Melanie will be offering these courses one-on-one on an on-demand basis.

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**Board Input:**
None

**Adjournment:**
Motion to adjourn was made by S. Reitz and seconded by L. Dohrn. Ayes: C. Pitzen, K. Liston, S. Reitz, M. Hascup, L. Dohrn, M. Diedrich. Motion passed. Meeting was adjourned by President, M. Diedrich at 7:53 pm.

Respectfully submitted,

Marjorie Hascup