Minutes of Board of Trustees
Johnsburg Public Library

Tuesday, October 17, 2023

Call to Order:
The Board Meeting was called to order by President M. Diedrich at 6:49 p.m.
Trustees present:  J. Stockwell, L. Dohrn, C. Pitzen, M. Diedrich, M. Hascup
Absentee:  K. Liston, S. Reitz
Director B. Ryan was present.

Public Comments:
None.

Approval of Minutes:
Motion was made by C. Pitzen and seconded by L. Dohrn to approve the amended meeting minutes of September 26, 2023.
Ayes:  M. Hascup, C. Pitzen, J. Stockwell, L. Dohrn, M. Diedrich
Abstain: None
Motion passed.

Approval of Bills:
Motion was made by J. Stockwell and seconded by M. Hascup to approve as amended the payment of bills in the amount $55,118.82 for October 17, 2023.
Ayes:  M. Hascup, C. Pitzen, J. Stockwell, L. Dohrn, M. Diedrich
Motion passed.

Treasurer’s Financial Report:
Trustees reviewed the FY Year 2023-2024 September 30, 2023 Financial reports.

Committee Reports:
None

Correspondence:
Trustees reviewed the letter from Jamie Maravich, President and CEO of United Way of Greater McHenry County. The letter was a thank you for a donation of $239.00 from JPL.

Unfinished Business:
None

New Business:

1. Approve Ordinance 2023-10-1 FY2024 Ordinance Levying Taxes:  A motion was made by L. Dohrn and seconded by J. Stockwell to approve Ordinance 2023-10-1 (FY2024 Ordinance Levying Taxes ending June 30, 2024).
   Ayes:  M. Hascup, C. Pitzen, J. Stockwell, L. Dohrn, M. Diedrich
   Motion passed.
2. Approve Certificate of Compliance with Truth in Taxation Law: A motion was made by C. Pitzen and seconded by M. Hascup to approve the Certificate of Compliance with Truth in Taxation Law.
   Ayes: M. Hascup, C. Pitzen, J. Stockwell, L. Dohrn, M. Diedrich
   Motion passed.

3. Approve Snow Plowing Quote from Harms Farm and Garden Center: A motion was made by J. Stockwell and seconded by C. Pitzen to approve the Snow Plowing Quote from Harms Farm and Garden Center for snow plowing from November 1, 2023 through April 1, 2024. (1” to 3” = $160, 4” to 6” = $240, 7” to 9” = $355 and 10” to 12” = $480 per each time plowed as well as salting charges fuel surcharges.)
   Ayes: M. Hascup, C. Pitzen, J. Stockwell, L. Dohrn, M. Diedrich
   Motion passed.

4. Review Johnsburg Public Library’s Bereavement Policy: Beth went over some changes she would like to make to update the Bereavement Policy at Johnsburg Public Library. Trustees agreed that the policy is outdated and needs updating. Beth to put a new policy together for November’s meeting making sure we add into the policy language “on Director’s discretion”.

**Director’s Report:**

1. Programming Presented in September:
   - Book Subscription Bags
   - Little Minis
   - Story-time
   - Big Messy Art
   - Grandparent’s Day Stories & Cookie Decorating
   - Local Author Event: Justin Hamelin & Christian A. Larsen
   - Nintendo Switch Open Play
   - Take and Make Crafts (kids)
   - Switch Bowling for Adults
   - MCC Scholarship/FAFSA Session
   - Indoor Bug Hunt & Play (kids)
   - Floral Resin Pendants-4 individual sessions (teens and adults)
   - Be a Citizen Scientist
   - Mindful Readers
   - Quilt Club
   - Photo Club
   - Adult Book Club
   - Gentle Morning Yoga
   - Monday Movie Matinees

2. Staff Meetings, Trainings and Continuing Education
   - Beth, Pam and Devin attended PUG Day at Waubonsee Community College in Sugar Grove on Friday, September 29th. We each attended the opening session, 3 continuing education sessions, and had a nice lunch. Julie S. was also scheduled to attend but was ill.
• Melanie attended the Make X Program for Educators at the Museum of Science and Industry on Friday, September 29th. See the attached sheet for more information. She thought it was an excellent program and came back with lots of ideas for the future.

3. Friends of the Library
• The Friends met on Thursday, September 28th. They have come to the conclusion that if they can’t have a book sale any more they can’t see the point of meeting on a regular basis, despite my encouragement to think outside the box and try different fundraising methods. They are not folding—they will meet a few times each year and we will still be able to utilize their 501(c)(3) status to continue to sell books in the library and online.

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* new fiscal year began 07/01/23
Board Input:
None

Adjournment:
Motion to adjourn was made by L. Dohrn and seconded by J. Stockwell.
Ayes: M. Hascup, C. Pitzen, J. Stockwell, L. Dohrn, M. Diedrich
Motion passed.
Meeting was adjourned by President, M. Diedrich at 7:40 pm.

Respectfully submitted,

Marjorie Hascup