Call to Order:
The Board Meeting was called to order by President M. Diedrich at 6:48 p.m.
Trustees present: M. Hascup, C. Pitzen, K. Liston, S. Reitz, J. Stockwell, L. Dohrn, M. Diedrich
Absentee: None
Director B. Ryan was present.

Public Comments:
None.

Approval of Minutes:
Motion was made by L. Dohrn and seconded by K. Liston to approve the amended meeting minutes of August, 15, 2023.
Ayes: M. Hascup, C. Pitzen, K. Liston, J. Stockwell, L. Dohrn, M. Diedrich
Abstain: S. Reitz
Motion passed.

Approval of Bills:
Motion was made by M. Hascup and seconded by C. Pitzen to approve as amended the payment of bills in the amount $76,422.15 for September 26, 2023.
Motion passed.

Treasurer’s Financial Report:
Trustees reviewed the FY Year 2023-2024 August 31, 2023 Financial reports.

Committee Reports:
None

Correspondence:
None

Unfinished Business:
None

New Business:

1. Approve Ordinance 2023-9-1 Budget and Appropriation Ordinance for FY2024:  A motion was made by J. Stockwell and seconded by S. Reitz to approve Ordinance 2023-9-1 (Budget & Appropriation Ordinance for FY2024 – Fiscal Year July 1, 2023, ending June 30, 2024).
Motion passed.

2. Approve Certified Estimate of Revenue by Sources for FY2024:  A motion was made by S. Reitz and seconded by C. Pitzen to approve the Certified Estimate of Revenue by Sources for FY2024.

4. Approve Transfer of Funds from the Johnsburg Public Library’s State Bank Account to Illinois Funds to Open the JPL Investment Account: A motion was made by L. Dohrn and seconded by J. Stockwell to approve the transfer of $120,000 from JPL’s State Bank Account to Illinois Funds to open the JPL Investment Account. Ayes: M. Hascup, C. Pitzen, K. Liston, S. Reitz, J. Stockwell, L. Dohrn, M. Diedrich. Motion passed.

5. Approve Two Resolutions Amending the Current Intergovernmental Agreement with LIMRiCC (JPL’s Health Insurance Provider): 1st Resolution: IGA Administration Resolution which basically has clerical and Acronym changes. 2nd Resolution: IGA Substantive Resolution which includes new member procedures, requirements of terminating members, mandatory member meetings and late fees for PHIP payments. A motion was made by S. Reitz and seconded by L. Dohrn to approve the Two Resolutions Amending the Current Intergovernmental Agreement with LIMRiCC. Ayes: M. Hascup, C. Pitzen, K. Liston, S. Reitz, J. Stockwell, L. Dohrn, M. Diedrich. Motion passed.

6. Review Proposals for Accounting Services and Approve Hiring Lauterbach & Amen: Trustees reviewed the Proposals for Accounting Services. A motion was made by L. Dohrn and seconded by M. Hascup to approve hiring Lauterbach & Amen for these services and a new firm will be looked at to replace the auditing service that Lauterbach & Amen has done or us in the past. Ayes: M. Hascup, C. Pitzen, K. Liston, S. Reitz, J. Stockwell, L. Dohrn, M. Diedrich. Motion passed.

7. Approve Amended Bylaws Regarding Voting Requirements by the Board for the Hiring and Dismissal of a Library Director: A motion was made by J. Stockwell and seconded by S. Reitz to amend the bylaws regarding voting requirement by the Board of Trustees in regard to hiring and dismissal of a Library Director going forward majority vote has to be made to move forward with any of these actions. Ayes: M. Hascup, C. Pitzen, K. Liston, S. Reitz, J. Stockwell, L. Dohrn, M. Diedrich. Motion passed.

**Director’s Report:**

1. **Programming Presented in August:**
   - Book Subscription Bags
   - Little Minis
   - Narcan Training (public)
   - Garden to Plate Cooking Demonstration with Chef Maddox
   - Nintendo Switch Open Play
   - Take and Make Crafts (kids)
   - Seashell Trinket Dish craft (kids)
- Folded Book Butterfly craft (teens and adults)
- T-Rex Explorers (families)
- Homeschool 101 Workshop
- Mindful Readers
- Quilt Club
- Photo Club
- Adult Book Club
- Gentle Morning Yoga
- Monday Movie Matinees

2. **Staff Meetings, Trainings and Continuing Education**
   - Beth attended the PrairieCat Administrative Council Meeting at the Princeton Public Library on August 4th.
   - Warp Corps provided Narcan training for the staff on August 9th.

3. **Dollar General Grant**
   - Devin applied for and was awarded a Dollar General Literacy grant in the amount of $3,250. These funds will be used to purchase Launchpads (tablets for youth preloaded with literacy activities and games) and VOX/Wonderbooks (books for kids with read-along audio).

4. **Libraries and Bomb Threats**
   - Many, many Illinois libraries have been getting bomb threats in the last month. With the exception of a phoned-in threat to Crystal Lake Public Library in July, all threats have come through electronically, either by the library’s online chat or “ask us” form and all have come under foreign VPN’s. I met with Detective Jason Greenwald to make him aware of the situation and he provided me with some advice and tips for the staff. I also instructed Stratus to block any foreign VPN’s from being to access the library or staff accounts. The bomb threats appear to be a form of “swatting” rather than any sort of legitimate threat.

<table>
<thead>
<tr>
<th>STATISTICS</th>
<th>JUNE</th>
<th>JULY</th>
<th>AUGUST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Circulation</td>
<td>5149</td>
<td>4723</td>
<td>4040</td>
</tr>
<tr>
<td>Web Renewals</td>
<td>274</td>
<td>362</td>
<td>450</td>
</tr>
<tr>
<td>Circulation TOTAL</td>
<td>5423</td>
<td>5085</td>
<td>4490</td>
</tr>
<tr>
<td>Digital Downloads</td>
<td>1093</td>
<td>1079</td>
<td>1092</td>
</tr>
<tr>
<td>eRead</td>
<td>67</td>
<td>48</td>
<td>50</td>
</tr>
<tr>
<td>Flipster</td>
<td>78</td>
<td>32</td>
<td>8</td>
</tr>
<tr>
<td>Hoopla</td>
<td>187</td>
<td>206</td>
<td>219</td>
</tr>
<tr>
<td>Libby</td>
<td>761</td>
<td>793</td>
<td>815</td>
</tr>
<tr>
<td>Mobile App</td>
<td>2407</td>
<td>2098</td>
<td>2606</td>
</tr>
<tr>
<td>New Items</td>
<td>232</td>
<td>186</td>
<td>303</td>
</tr>
<tr>
<td>Service</td>
<td>Month 1</td>
<td>Month 2</td>
<td>Month 3</td>
</tr>
<tr>
<td>----------------------</td>
<td>---------</td>
<td>---------</td>
<td>---------</td>
</tr>
<tr>
<td>New Patrons</td>
<td>91</td>
<td>33</td>
<td>47</td>
</tr>
<tr>
<td>Programming</td>
<td>853</td>
<td>1101</td>
<td>533</td>
</tr>
<tr>
<td>Programming (FY24 YTD)</td>
<td>1634</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Internet Sessions</td>
<td>1113</td>
<td>1325</td>
<td>1118</td>
</tr>
<tr>
<td>Visitors</td>
<td>3543</td>
<td>3436</td>
<td>3245</td>
</tr>
<tr>
<td>Wireless Usage</td>
<td>1795</td>
<td>1490</td>
<td>1977</td>
</tr>
<tr>
<td>Notary Transactions</td>
<td>121</td>
<td>23*</td>
<td>27</td>
</tr>
<tr>
<td>Notary Transactions (FY24 YTD)</td>
<td>50</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* new fiscal year began 07/01/23

**Board Input:**
None

**Adjournment:**
Motion to adjourn was made by J. Stockwell and seconded by S. Reitz.
Motion passed.
Meeting was adjourned by President, M. Diedrich at 7:31 pm.

Respectfully submitted,

[Signature]

Marjorie Hascup