Call to Order:
The Board Meeting was called to order by President M. Diedrich at 6:45 p.m.
Trustees present:  M. Diedrich, L. Dohrn, C. Pitzen, J. Stockwell, M. Hascup, K. Liston
Absentee:  S. Reitz
Director B. Ryan was present

Public Comments:
None.

Approval of Minutes:
Motion was made by L. Dohrn and seconded by C. Pitzen to approve the amended meeting minutes of July 11, 2023.
Ayes:  L. Dohrn, C. Pitzen, M. Hascup, S. Reitz, M. Diedrich
Abstain:  J. Stockwell, K. Liston
Motion passed

Approval of Bills:
Motion was made by M. Hascup and seconded by K. Liston to approve as amended the payment of bills in the amount $48,829.92 for August 15, 2023.
Motion passed

Treasurer’s Financial Report:
Trustees reviewed the FY Year 2023-2024 July 10, 2023 Financial reports.

Committee Reports:
None

Correspondence:
Trustees reviewed the Thank You Letter from Veterans Path to Hope thanking JPL for hosting a drop site for their 2023 campaign. Beth great job for reaching out to make this event happen for a worthwhile organization.

Unfinished Business:
Review and Approve Changes to the By-Laws in next meeting.

New Business:

1. Approve transfer of $75,000 from the Library’s Operational Accounts to Special Reserve Fund in Accordance with Local Library Act (75 ILCS 5/5-8).  A motion was made by J. Stockwell and seconded by K. Liston to approve $75,000 transfer from JPL’s Operational Accounts to Special Reserve Fund in accordance with Local Library Act (75 ILCS 5/5-8).
Motion passed.
2. Approve Ordinance 2023-8-1 Tentative Combined Annual Budget & Appropriation Ordinance for FY2024: A motion was made by M. Hascup and seconded by C. Pitzen to approve the Ordinance 2023-8-1 of the Tentative Combined Annual Budget & Appropriation Ordinance for FY2024.
   Motion passed.

3. Approve Statement of Receipts & Disbursements for FY2023: A motion was made by J. Stockwell and seconded by K. Liston to approve the Statement of Receipts and Disbursements for FY2023.
   Motion passed.

4. Approve Quote from Mark’s Tree Service for removal of multiple trees and trimming of others: A motion was made by L. Dohrn and seconded by C. Pitzen to approve the quote in the amount of $4500.00 from Mark’s Tree Service for removal and trimming of trees surrounding JPL.
   Motion passed.

5. Approve Quote from Father & Son Masonry for Tuck-pointing of JPL Building: A motion was made by L. Dohrn and seconded by K. Liston for the quote in the amount of $5,500.00 from Father & Son Masonry to Tuck-point JPL building.
   Motion passed.

6. Discuss & Approve changes of date or cancellation for October Board Meeting: A motion was made by M. Hascup and seconded by J. Stockwell to approve the new date of October 17, 2023 as the new date for October’s 2023 Board Meeting.
   Motion passed.

7. Review IPLAR FY 2024: All trustees reviewed the IPLAR with Beth. Beth let the board know that programming was up.

8. Discuss outsourcing of time clock and account/bookkeeping duties effective January 1, 2024: Beth discussed with the Board Trustees that effective January 1, 2024 Judy would be retiring and her duties would be better budget wise for JPL if both a Payroll company (Paychex) and an accountant (possibly Lauterbach and Amen, LLP) were hired. Trustees reviewed all the information on both companies. Beth also informed the Board Trustees that using Lauterbach and Amen, LLP would result in JPL getting another auditor as this would be a conflict of interest. Other duties that Judy does will be absorbed by Alyssa and Mel will pick up the hours we were paying Judy and the shelver.

**Director’s Report:**

1. Programming Presented in July:
   - Book Subscription Bags
   - Little Minis
   - Turning Point Friendship Story Time
   - Teen Crafts
   - Paint the Moon Craft (YA and Adult)
   - Nintendo Switch Open Play
• Take and Make Crafts for kids
• Bring Back the Pollinators
• Egg Carton Faces
• Paint Pouring (Kids)
• Alpaca “Meet and Greet” **503 ATTENDEES!!**
• Sock Worms
• Homeschooling 101
• Mindful Readers
• Quilt Club
• Photo Club
• Adult Book Club
• Gentle Morning Yoga
• Monday Movie Matinees
• Blood Drive

2. **Staff Meetings, Trainings and Continuing Education**
   • Beth attended the PrairieCat Administrative Council Meeting on July 7 at the Freeport Public Library.
   • Beth attended the McHenry County Directors Meeting at the Algonquin Public Library on July 14.
   • Beth attended the PrairieCat Delegates and the Resource Sharing meetings at the New Lenox Public Library on July 26.

3. **Summer Reading Program**
   • Our final numbers were 461 registered, 113 completed (read/logged 21 hours), 553 activities completed, 1831 badges earned, 371,801 total minutes read/logged. This years’ stats are nearly identical to 2022. We are finding that we have a large percentage of patrons that register but then never log any time so the staff is already brainstorming ways to counter that in 2024.

4. **Community Survey**
   • The “I Wish the Library Had...” responses have been compiled into an attractive PDF that has been posted on our website and our Facebook page. For the things we don’t currently have but think that we might be able to do, we are already working on those—for example, adding an evening story time (perhaps with guest readers), adding evening movie nights, adding an additional morning story time.
   The other data that we compiled from the survey will be considered as we start our strategic planning, tentatively planned for early 2024.
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<td>**Notary Transactions (FY23) *</td>
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<td>23*</td>
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* new fiscal year began 07/01/23

**Board Input:**
None

**Adjournment:**
Motion to adjourn was made by J. Stockwell and seconded by M. Hascup.
Motion passed.
Meeting was adjourned by President, M. Diedrich at 7:43 pm.

Respectfully submitted,

Marjorie Hascup