Minutes of Board of Trustees  
Johnsburg Public Library

Tuesday, June 13, 2023

Call to Order:
The Board Meeting was called to order by President M. Diedrich at 7:01 p.m.
Trustees present: M. Diedrich, M. Hascup, S. Reitz, L. Dohrn, K. Liston, C. Pitzen, J. Stockwell
Absentee: None
Director B. Ryan was present

Administer Oath of Office:
Secretary, M. Hascup administered the Oath of Office to Trustees, Cindy Pitzen, Sue Reitz and Jim Stockwell. Congratulations to these 3 Trustees.

Public Comments:
None.

Approval of Minutes:
Motion was made by L. Dohrn and seconded by C. Pitzen to approve the amended meeting minutes of May 9, 2023.
Abstain: K. Liston
Motion passed

Approval of Bills:
Motion was made by J. Stockwell and seconded by S. Reitz to approve as amended the payment of bills in the amount $50,396.45 for June 13, 2023.
Motion passed

Treasurer’s Financial Report:
Trustees reviewed the FY Year 2022-2023 May 31, 2023 Financial reports.

Committee Reports:
None

Correspondence:
None.

Unfinished Business:
None

New Business:

1. Review Tentative Working Budget for FY2024: Trustees reviewed Tentative Working Budget for FY2024 with Beth Ryan. Beth went over all highlighted notes with the Trustees. Ongoing till final budget process is up for approval in August.

2. Approve Ordinance No. 2023-6-1 Authorizing Public Library Non-Resident Cards for FY2024: A motion was made by L. Dohrn and seconded by S. Reitz to approve Ordinance No. 2023-6-1 Authorizing Public Library Non-Resident Cards for FY2024.
Motion passed.

3. Approve Schedule of Board Meeting Dates for FY2024: A motion was made by M. Hascup and seconded by S. Reitz to approve the Schedule of Board Meeting Dates for FY2024 with changes in August from the 8th to the 15th and in September from the 19th to the 26th.
   Motion passed.

4. Approve Quote from Pett Paving for Parking Lot Sealcoating, Striping and Crack Filling: A motion was made by S. Reitz and seconded by C. Pitzen to approve the quote from Pett Paving in the amount of $10,352.00 for sealcoating, striping and crack filling of the JPL parking lot.
   Motion passed.

5. Approve Quote from AMM Service Group for Electrical Work: A motion was made by J. Stockwell and seconded by L. Dohrn for the quote from AMM Service Group in the amount of $2,390.00 for various electrical work (receptacle installations and conduit/wiring to new locations, etc.)
   Motion passed.

6. Decennial Committee Updates, Confirm Members and Set Meeting Date: Beth went over updates. The first meeting will be on June 21st at 11:00 a.m. Members will be Board Trustees (M. Diedrich, J. Stockwell, C. Pitzen, S. Reitz, K. Liston, L. Dohrn, M. Hascup) and Maria Zawacki and Tom Liston as Community/Public Members.

7. Results of Community Survey received so far: Board Trustees reviewed the article from the Northwest Herald on June 5, 2023 asking for JPL user and non-user data for the survey. Beth reviewed with the Trustees the additional survey remarks/wishlist in the past month from May 9th through June 12th, 2023 as well as charted results. Survey still on-going.

**Director’s Report:**

1. **Programming Presented in May:**
   - Book Subscription Bags
   - Little Minis
   - Mothers’ Day Craft
   - Tours for 3rd, 4th and 5th graders
   - Take and Make Crafts for kids
   - Star Gazing Party
   - Mindful Readers
   - Quilt Club
   - Common Threads
   - Photo Club
   - Adult Book Club
   - Gentle Morning Yoga
   - Illinois Libraries Present Jarrett Krosoczka
   - Illinois Libraries Present Jonathan Ness with Kristi Yamaguchi
   - Monday Movie Matinees
2. Staff Meetings, Trainings and Continuing Education
   • Beth hosted the PrairieCat Administrative Council Meeting on June 2.
   • Beth virtually attended the Vega Promote development meeting on June 7th.

3. Summer Reading Program
   • We currently have 343 patrons registered for this year’s SRP. Anyone who registered by June 10th was eligible to go in a drawing for 4 free passes to the Brookfield Zoo.
   • Our kickoff was June 1—we offered two sessions of “Getting Excited about Science” by presenter Steve Belliveau. Both sessions filled and were greatly enjoyed by all participants.

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<th>Statistics</th>
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* Due to a system “upgrade” we were unable to extrapolate any wifi stats this month
** Includes Library Lover’s Expedition activities
***Includes tours for all JES 3rd-5th graders

Board Input:
None

Adjournment:
Motion to adjourn was made by J. Stockwell and seconded by S. Reitz.
Motion passed.
Meeting was adjourned by President, M. Diedrich at 8:09 pm.

Respectfully submitted,

Marjorie Hascup