Call to Order:
The meeting was called to order by President M. Diedrich at 6:51 p.m.
Trustees present: C. Pitzen, M. Diedrich, S. Reitz, M. Hascup, J. Stockwell
Absentee: L. Dohrn, K. Liston
Director B. Ryan was present

Public Comments:
None.

Approval of Minutes:
Motion was made by S. Reitz and seconded by C. Pitzen to approve the amended meeting minutes of December 13, 2022.
Motion passed

Approval of Bills:
Motion was made by M. Hascup and seconded by S. Reitz to approve as amended the payment of bills in the amount $58,480.54 for January 10, 2023.
Ayes: J. Stockwell, S. Reitz, M. Hascup, C. Pitzen, M. Diedrich
Motion passed

Treasurer’s Financial Report:
Trustees reviewed the FY Year 2022-2023 December 31, 2022 Financial reports.

Committee Reports:
None

Correspondence:
None

Unfinished Business:
None

New Business:
1. Discuss/Approve Revising Schedule of Financial Ordinances:
   Trustees reviewed the new revised Schedule of Financial Ordinances currently changing to one month past last year’s schedule. Because each of these Ordinances (Approve Tentative Budget in August, 2023; Approve Tentative B&A in August, 2023; Adopt Final B&A in September, 2023; Adopt Certified Estimate of Revenue by Sources in October, 2023; Adopt Resolution to Determine Estimate of Funds Needed in October, 2023; Approve Statement of Receipts and Disbursements in August, 2023; Adopt Levy Ordinance and Certificate of Authenticity in change from December, 2023 to October, 2023) are very important to all the Trustees, each of them need to make sure to schedule these meetings accordingly and make sure that Beth is aware if any of them cannot make anyone of these crucial meetings. Motion was made by J. Stockwell and seconded by C. Pitzen to approve the changes to these meeting.
   Ayes: J. Stockwell, S. Reitz, M. Hascup, C. Pitzen, M. Diedrich
Motion passed.

2. Discuss/Approve Modification to Current Sick Time Policy: Beth went over some details that needed to be added/modified for the current sick time policy. A motion was made by S. Reitz and seconded by M. Hascup to modify the current Sick Time Policy with the following: *If an employee does not have enough sick time accrued to cover an absence, they must use any available PTO before going unpaid. Under no circumstances will an employee be advanced unearned sick pay.*
   Ayes: J. Stockwell, S. Reitz, M. Hascup, C. Pitzen, M. Diedrich
   Motion passed.

3. Discuss/Approve Insurance Renewal – Directors and Officers and Employment Practices Liability Coverages: Trustees reviewed with Beth the Reese Insurance Group’s Renewal for Management Liability (Non-Profit Organization Directors and Officers Liability Coverage). A motion was made by J. Stockwell and seconded by M. Hascup to approve the amount of $3196.00 for 3 years of coverage.
   Ayes: J. Stockwell, S. Reitz, M. Hascup, C. Pitzen, M. Diedrich
   Motion passed.

**Director’s Report:**

1. Programming Presented in December:
   - Cookie Plate for Santa
   - Christmas Story Time
   - Christmas Bingo
   - Bow Ho Ho!
   - Sugar Scrub Craft for Teens
   - Blood Drive
   - 2022 Reading Challenge (Yearlong Program)
   - Quilt Club
   - Common Threads
   - Photo Club
   - Adult Book Club
   - Yoga
   - Illinois Libraries Present author Shauna Sever

2. Staff Meetings, Trainings and Continuing Education
   - Beth attended the PrairieCat Administrative Council meeting on Friday, January 6 at the Talcott Public Library in Rockton.
   - Julie S. attended the McHenry County Youth Services meeting via Zoom on Friday, January 6. The group in putting the final touches on this year’s *Library Lovers Expedition* which will begin on February 1 and run through March.

3. Deputized Librarians
   - Representatives from the County Clerk’s office paid us a visit on December 14th to get all staff members requalified to perform voter’s registration. This is the 2nd time that they’ve come to us which is so appreciated rather than having to try to figure out how to get all of us to Woodstock.
Statistics

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<td>New Patrons</td>
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<td>144</td>
<td>237***</td>
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**Kindergarten and Middle School visits  ***Yearlong Reading Challenge (81 participants)

Board Input:
None

Adjournment:
Motion to adjourn was made by J. Stockwell and seconded by M. Hascup.
Ayes: J. Stockwell, S. Reitz, M. Hascup, C. Pitzen, M. Diedrich
Motion passed.
Meeting was adjourned by President, M. Diedrich at 7:34 pm.

Respectfully submitted,

Marjorie Hascup